October 29, 2026

Office Order No.:154-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Abdul Azim (2438), Officer	Cash Section, Khhetra Bazar Org., Office (0347), Chattogram Zone-12	Cash Section, Chattogram Zone-07 (Ranggunia)
02	Mr. Md. Rashedul Alam (2161), Officer	Cash Section, Chattogram Zone-07 (Ranggunia)	Cash Section, Rawzan Org., Office(0381), Chattogram Zone-12
03	Mr. Mohammad Ramiz Uddin (3417) Officer	Cash Section, Bandartila Org., Office(0041), Chattogram Zone-11	Cash Section, Laxmipur Zone office(0058)
04	Ms. Laiju Akther (2393), Junior Officer	Cash Section, Rawzan Org., Office(0381), Chattogram Zone-12	Cash Section, Bandartila Org., Office(0041), Chattogram Zone-11

Mr. Abdul Azim and Ms. Laiju Akther shall handover the overall charges to Mr. Md. Saifuddin (2955), SEO, Accounts Dept., Hathazari Full Fledged Service, Center, Chattogram Zone-12.

Mr. Md. Rashedul Alam and Ms. Laiju Akther shall handover the overall charges to Mr. Mohammad Sabbir Mahmud (2539), Officer, Accounts Dept., Chattogram Divisional Office.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 11-11-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Chattogram Zone-07, Mr. Abdul Azim is hereby advised to deal with work of Underwriting related works sitting at same premises in addition to his existing duties until further order.

After Joining Mr. Mohammad Ramiz Uddin at Laxmipur Zone office(0058) the additional responsibility of Mr. Md. Nur Islam (2806), Assistant Manager, Accounts Dept., Noakhali Full Fledge Service Center, Noakhali Zone vide Office Order No.:138-2026, dated 23-09-2026 at Cash Section, Laxmipur Zone office(0058) is hereby cancelled.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 05 (Five) employees.

October 29, 2026

Office Order No.:154-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Abdul Azim (2438), Officer	Cash Section, Khhetra Bazar Org., Office (0347), Chattogram Zone-12	Cash Section, Chattogram Zone-07 (Ranggunia)
02	Mr. Md. Rashedul Alam (2161), Officer	Cash Section, Chattogram Zone-07 (Ranggunia)	Cash Section, Rawzan Org., Office(0381), Chattogram Zone-12
03	Mr. Mohammad Ramiz Uddin (3417) Officer	Cash Section, Bandartila Org., Office(0041), Chattogram Zone-11	Cash Section, Laxmipur Zone office(0058)
04	Ms. Laiju Akther (2393), Junior Officer	Cash Section, Rawzan Org., Office(0381), Chattogram Zone-12	Cash Section, Bandartila Org., Office(0041), Chattogram Zone-11

Mr. Abdul Azim and Ms. Laiju Akther shall handover the overall charges to Mr. Md. Saifuddin (2955), SEO, Accounts Dept., Hathazari Full Fledged Service, Center, Chattogram Zone-12.

Mr. Md. Rashedul Alam and Ms. Laiju Akther shall handover the overall charges to Mr. Mohammad Sabbir Mahmud (2539), Officer, Accounts Dept., Chattogram Divisional Office.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 11-11-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 05 (Five) employees.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The AMD & Chief Financial Officer.
4. Mr. Md. Saifuddin (2955), SEO, Accounts Dept., Hathazari Full Fledged Service, Center.
5. Mr. Mohammad Sabbir Mahmud (2539), Officer, Accounts Dept., Chattogram Divisional Office.
6. Office Order file.
7. Personal file
1. The AMD (Dev.) & Incharge, Chattogram Corp. Zone-01
2. The EVP (PRT) & Incharge, Chattogram Zone-12.
3. The EVP (PRT) & Incharge, Chattogram Zone-07,
4. The EVP (PRT) & Incharge, Chattogram Zone-10.
5. The Incharge, Respective Offices.